

Cheriton Fitzpaine Primary School PTA
Registered Charity No: 1101733
AGM - Monday 12th September 2016 at 7.30pm in the School Hall

Ordinary Business

Item 1

Present: Becky Smith, Felicia Heard, Emma Hilton, Jo Wallace, Schnare Taylor-Shorland, Claire Cavill, Diane Mannion, Lisa Leaver, Megan Richards, Liz Gimmler, Glynis Harris. The meeting was quorate.

Apologies: Sarah Taragon, Claire Lewis, Sarah Steele, Catherine Yeandle.

Items 2 & 3 - Minutes from AGM 14.09.15 & Matters arising:

Minutes from last AGM dated 14 September 2015 - agreed and accepted by Committee. No matters arising.

Item 4 - Chair's report 2015/16:

Lisa thanked Committee and all who have been involved this last year for their effort, time and commitment. The PTA held 2 pub quizzes, a Christmas Fayre, arranged for the pupils to draw their own Christmas cards, held 2 Bags2School textile collections, a Family Valentine's Disco, Family Bingo, provided cream teas at sports day, took part in the village church flower festival and the village carnival and arranged the end of term Leavers' Celebration. The most financially successful events were the first pub quiz, the Christmas Fayre and the Family Bingo (which was also attended by some non-school associated people too). The Family Valentine's Disco was very popular with the families from the school and the Leavers' Event was also very well-attended. Taking part in the flower festival and the carnival was a lovely way to take part in village activities.

Well done to everyone for the continued hard work to support the school.

Item 5 - Treasurer's report year ending 31.08.16:

We bought – Reception book bags, ABC equipment (partnered with Owlets), federation Queen's birthday coins, Leavers' hoodies, leaving gift for Carey Thorne, flasks for PTA events and all goods etc associated with the events.

Monies raised:

Quiz 1 - £238.54

Quiz 2 - £76.72

Christmas Fayre - £392.40

Family Disco - £4.33

Family bingo - £218.92

Leavers event - £17.18

Cream teas - £55.61

Donations - £1403.59.

Bags2school - £228.00

Christmas cards - £109.80
Uniform sales - £163.60

Starting balance - £2064.32
Bank balance at 09.08.16 is £2157.74 (and approx. £97 in alcohol)

Item 6 - App't of Independent Examiner of Accounts for year ending 31.08.17: Committee agreed to ask Mike Beresford to do accounts for 2017.

Item 7 - Election of Officers:

i. Chair – Lisa Leaver is standing down. Claire Cavill stood for office, nominated by Lisa Leaver, seconded by Becky Smith.

ii. Treasurer - Jo Wallace is standing down. No nominations received.

iii. Secretary - Becky Smith is standing down. No nominations received.

iv. Ordinary Committee member – Emma Hilton stood. Nominated by Becky Smith, seconded by Jo Wallace.

vi. Ordinary Committee Member - Diane Mannion is standing down. Schnare Taylor-Shorland stood, nominated by Emma Hilton, seconded by Becky Smith.

Action – Becky to put together a letter to all parents summarizing events held, purchases made, need for 2 officers (and support) and risk of closure for immediate mail-out via school. Diane, Jo and Claire volunteered to come in on Thursday pm to stuff envelopes.

Action – Becky to speak to PTA-UK re next steps.

AOB:

Item 8

Agreed EGM on Monday 26th Sept. Action – all to publicise (and include in letter to parents)